

IP Address ?

Copytech's guide to finding essential network information

Network IP Addresses and other network information is required to set up printing and scanning on Kyocera MFDs.

Time required : Less than 1 minute

Engineer required: No

You will need the Administrator's User Name and Password to enter "System" on the MFD screen

Finding out the IP Address of a Kyocera MFD

There are various ways of finding out the IP Address of a Kyocera MFD. These are some of the methods:

At the MFD screen:

Press the **System Menu** button

Touch **Reports>Print Report>Network Status>Print**

Touch **Yes**. Network Status page will be printed, IP address is shown in left hand column under TCP/IP IPv4. (as well as Subnet Mask and Default Gateway)

Please note if **“Not defined”** is shown this indicates either that an IP address is not set or that the network cable is unplugged.

Press the **System Menu** button

Touch **System >Enter the User Name and Password>Network >TCP/IP Setting>Ipv4 s>IP Address** will be shown.

Please note if **0.0.0.0** is shown this may indicate that the network cable is unplugged. Touch **Change** to see the currently set IP address (as well as Subnet Mask and Default Gateway)

From a PC which can print to the MFD across the same network

If the PC can print to the MFD, the IP Address can be found in Printer Properties

Click on the PC's **Start** button, click on **Devices and Printers**

Right click on **Printer Properties**

Choose the **Ports** tab

The MFD's IP Address will be shown in the window with a tick against it.

If you cannot see the whole IP address, you can expand the **Port** column. Hover your mouse over the line between **“Port”** and **“Description”**, when the cross appears, left click and drag the column to the right

Finding the IP Address of a PC

Click on the PC's **Start** button, click on **All Programs>Accessories>Command Prompt**

Where the cursor is flashing, type **ipconfig** and press **Enter**. IP address will be shown for the PC. (as well as Subnet Mask and Default Gateway)

If you type **ipconfig/all** other network details are shown including DNS Server address(es)

Finding the Hostname of a PC

Click on the PC's **Start** button, click on **All Programs>Accessories>Command Prompt**

Where the cursor is flashing, type **hostname** and press **Enter**. Hostname will be shown for the PC.