

IP Address ?

Copytech's guide to finding essential network information

Network IP Addresses and other network information is required to set up printing and scanning on Konica Minolta MFDs.



Time required : Less than 1 minute

Engineer required: No

You will need the Administrator's password to enter Administrator's Settings on the MFD screen

Finding out the IP Address of a Konica Minolta MFD

There are various ways of finding out the IP Address of a Konica Minolta MFD. These are some of the methods:

At the MFD screen:

Depending on model, either press the **Utility/Counter** button OR the **Menu** button followed by the on screen **Utility** button

Touch **Device Information** > IP address will be shown (Ipv4 is the current standard)

Depending on model, either press the **Utility/Counter** button OR the **Menu** button followed by the on screen **Utility** button

Touch **User Settings>Printer Settings>Print reports>Configuration Page**

Choose paper size for printing and touch **Start**. Configuration Page will be printed, IP address is shown in right hand column under Network/TCP/IP. (as well as Subnet Mask and Default Gateway)

Depending on model, either press the **Utility/Counter** button OR the **Menu** button followed by the on screen **Utility** button.

Touch **Administrator Settings** >Enter the Password>**Network Settings>TCP/IP settings>Ipv4 settings**>IP Address will be shown (as well as Subnet Mask and Default Gateway)

From a PC which can print to the MFD across the same network

If the PC can print to the MFD, the IP Address can be found in Printer Properties

Click on the PC's **Start** button, click on **Devices and Printers**

Right click on **Printer Properties**

Choose the **Ports** tab

The MFD's IP Address will be shown in the window with a tick against it.

If you cannot see the whole IP address, you can expand the **Port** column. Hover your mouse over the line between "**Port**" and "**Description**", when the cross appears, left click and drag the column to the right

Finding the IP Address of a PC

Click on the PC's **Start** button, click on **All Programs>Accessories>Command Prompt**

Where the cursor is flashing, type **ipconfig** and press **Enter**. IP address will be shown for the PC. (as well as Subnet Mask and Default Gateway)

If you type **ipconfig/all** other network details are shown including DNS Server address(es)

Finding the Hostname of a PC

Click on the PC's **Start** button, click on **All Programs>Accessories>Command Prompt**

Where the cursor is flashing, type **hostname** and press **Enter**. Hostname will be shown for the PC.